

## POLICY OF SATISFACTORY ACADEMIC PROGRESS

The institution requires that all regular student shows academic satisfactory at the end of each evaluation period. The student should:

1. Complete grade within maximum time equivalent to 1.5 times the regular time.
2. Reach a minimum average point required of 2.00 (GPA) as shown in the following table:

| <b>% Course Completion</b>        | 25%    | 50%     | 75%     | 100%    | 125%    | 150%    |
|-----------------------------------|--------|---------|---------|---------|---------|---------|
| Evaluation Period                 | 6 Crd. | 12 Crd. | 18 Crd. | 24 Crd. | 36 Crd. | 48 Crd. |
| Credits minimum Approved by cycle | 6      | 12      | 18      | 24      | 30      | 36      |
| Minimum average point accumulated | 1.00   | 1.00    | 1.50    | 1.50    | 2.00    | 2.00    |

| <b>% Course Completion</b>        | 25%    | 50%    | 75%     | 100%    | 125%    | 150%    |
|-----------------------------------|--------|--------|---------|---------|---------|---------|
| Evaluation Period                 | 4 Crd. | 8 Crd. | 12 Crd. | 16 Crd. | 20 Crd. | 24 Crd. |
| Credits minimum Approved by cycle | 4      | 8      | 12      | 16      | 20      | 24      |
| Minimum average point accumulated | 1.00   | 1.00   | 1.50    | 1.50    | 2.00    | 2.00    |

The institution requires that student receives periodic evaluation according to the tables above. If the student does meet satisfactorily their academic progress the established period, they will be placed in a probationary period during the next cycle. If they pass it, the probationary status will be eliminated. If not they are subject to loose their financial aid eligibility.

The institution delivers a copy to the student of the progress record and keeps the other in the student file. The file copy is adequate evidence that shows the standards related to the satisfactory or non satisfactory progress.